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## Regarding Online Midterm Assessment of Spring 2022/Autumn 21

26 February, 2022

As per the decision of the university authority the Mid Evaluation of Spring 2021/Autumn 21 will be held in online platform from **2<sup>nd</sup> March 2022**. The Mid 30% marks of exam will be assessed on the basis of submission of **Assignment (21 Marks)** and **Viva-Voce/Presentation/Quiz (9 Marks)**.

### ASSIGNMENT QUESTION FORMAT

There will be **three sets of questions** in the assignment from the Mid Exam syllabus (the first three stanza of the syllabus). Each set will be from each stanza. There will be **no alternatives** in the question i.e. the students will have to answer all the questions. Each set might contain single or multiple questions depending on the respective courses. The set of questions will carry **seven marks** so that the total marks from three sets of questions become **twenty one (3×7=21)**.

### QUESTION PATTERN

The questions of the assignments are expected to be mostly **creative** so that the students need to answer the questions by their basic understanding and analyzing capabilities. There may be multiple sets in the question in a section where the class size is more than 25. Students have to answer their corresponding set. However, detail guideline will be given by the respective course teacher through online review lecture.

Each question will contain Questions; Course Outcomes (CO) of respective course and Bloom's Level (BL) with other usual information (see the Fig.1 example). COs and BLs will be given in the question just for students' concern. However, detail guideline will be given by the respective course teacher through online review lecture.

SL	Question	Course Outcome	Bloom's Level	Marks
1(a).		CO1,CO3	E,R	
1(b).		CO1,CO3	An, E	

R=remember; U=understand; App=apply; An=analyze; E=evaluate; C=create.

Fig.1: Example of a question part

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## QUESTION COLLECTION

Questions (or the link) will be available on the **Google Classroom** or in the section wise departmental Whatsapp group by the respective course teacher.

## HOW TO ANSWER

In most cases, the students will have to prepare the assignments by their own hand writing. However, any course teacher can demand computer composed assignment. The students are allowed to take help from books, class lectures or online materials. But, they have to prepare/organize their answers by their own. **It must be your own hand written document. Submission of assignment written by others will be treated as unfair-means and will be reported for punishment according to IIUC rules.** The text in the file must be clearly readable.

## ASSIGNMENT FORMAT

There must be a cover page of the assignment that will contain name of the department, university, semester, section, course code, course title, and the name of the course teacher. It will also contain student's name, student ID, email ID, Contact Number, Date of Birth, Date of submission, Signature of the Students. The page size will be **A4**. For hand written assignment each page should contain **page number** and **signature of the students**. The whole assignment including the cover page should be in **a single PDF** before submission.

## ASSIGNMENT DURATION

The students will get **three (2.5 hours for answering the question + 30 mins. for uploading the assignment)** hours to prepare and submit the assignment. The time will be counted from the scheduled time of the question distribution. Moreover, each **submission (Assignment) will be justified by Viva/Quiz/Presentation** (as per 9 marks is set by the instructor). This time **30** minutes has been given for assignment submission only. Therefore, failing to submit the assignment in time without acceptable reason may cause **poor mark in Viva**.

Students those who have **overlap exam** will get double time (like, 6 hours instead of 3 hrs.) from **one** teacher. Therefore, he/she has to take permission **from one** of the two course teachers before exam **by mail keeping advisor and other course teacher in CC**.

## ONLINE PLATFORM FOR SUBMISSION

The respective class teacher will decide regarding the online platform for assignment submission. It might be in Google form/ Google Classroom/ Turnitin/ direct email or any other suitable way decided by the respective course teacher.

## SUBMISSION OF ASSIGNMENT

The students must have to submit the assignments in due time. Besides this, **the students must preserve the softcopy and the hardcopy of the assignment** so that they can submit the hardcopy of the assignment to the respective course teacher after pandemic. The time of submitting the hardcopy will be notified later by the department.

## VIVA/Presentation/Quiz

In case of Viva/**Presentation/Quiz**, that will start after receiving the assignments. Course teachers will finalize the time and the procedure of Viva/**Presentation/Quiz** exam.

### GUIDELINES ON STUDENTS' PREPARATION FOR ONLINE ASSESSMENT

- Open a **G-suit** account; please skip if you already have an account. **G-suit** is needed for **Google Class Room and Google form**.
- **Install zoom software** with your email id.
- **Rename your zoom id with your student id** (e.g. ETXXXXXX).
- **Be connected with WhatsApp group:** The Department has created section wise WhatsApp groups. The students have to be connected with the concerned group/s. Besides this, we have created 'Notice/EEE/IIUC' group for all the current male students of EEE. Another group named 'Notice/EEE/IIUC/Female' has been created for all the current female students. Male and Female students have to be connected with the respective Notice group to get updated information. Please, consult with your respective CRs regarding this matter. Also, **Mr. Mostafa Helal**, Assistant Director, Dept of EEE and **Mr. Md. Ali Murtuza**, Senior Lab Technician, Dept of EEE are ready to cooperate (if needed) regarding this mater.
- Please consult with your respective course teachers and advisor in case of any further query.



**(Dr. Sikder Sunbeam Islam)**

Associate Professor and Chairman, Dept. of EEE, IIUC

